

CONFERENCE | *Cosponsored by the Massachusetts, Central Massachusetts, and Western Massachusetts Paralegal Associations*

# 19th Annual Paralegal Conference 2017

*Advanced issues and latest developments—stay ahead of the curve*

MCLE is proud to present the *19th Annual Paralegal Conference 2017*. Led by a faculty of some of the most distinguished paralegals and attorneys in Massachusetts, this *Conference* is your opportunity to stay on top of developments in the law that affect paralegals, while continuing to hone your skills in multiple areas of practice. This year's *Conference* provides extensive pragmatic guidance to lead you in your practice, featuring a keynote presentation by Amanda M. Baer on changing methods of communication, and a group workshop on ethical dilemmas that frequently arise. In addition to the group sessions, all registrants have the opportunity to choose two out of four breakout sessions to attend. This year's breakouts tackle updates in employment law; municipal law and public records; working with financial statements in family law cases; and appellate procedure, including a discussion of the changes in the courtroom regarding the use of court reporters.

## Agenda

- Welcome and Introduction
- Breakout Session 1 (Select One)
  - Working with Financial Statements in Family Law Cases
  - Appellate Procedure and Updates
- Ethical Billing, UPL, and Confidentiality
- Breakout Session 2 (Select One)
  - Municipal Law and Public Records
  - Updates in Employment Law
- Keynote: A Changing Landscape—The Evolution of How We Communicate in a Professional Context, and the Rapid Growth of Social Media
- “Ask the Experts” Q&A Session

## Faculty

Nancy A. Cominoli, RP, *Bulkley, Richardson and Gelinis LLP, Springfield*, Cochair; Susan C. Dussault, *Mirick, O'Connell, DeMallie & Lougee LLP, Westborough*, Cochair; Amanda M. Baer, Esq., *Mirick, O'Connell, DeMallie & Lougee LLP, Worcester*; Meredith A. DeJesus, Esq., *Sugarman, Rogers, Barshak & Cohen, PC, Boston*; Judith B. Ercolini, *Paralegal Coordinator, Nelson, Mullins, Riley & Scarborough LLP, Boston*; Julie B. Goldman, Esq., *Appeals Court, Commonwealth of Massachusetts*; Alisa L. Hacker, Esq., *Sugarman, Rogers, Barshak & Cohen, PC, Melrose*; Tracey L. Michienzi, Esq., *Paralegal, Town of Brookline*; Angela M. Puccini, Esq., *Office of the Secretary of State/Securities Division, Commonwealth of Massachusetts, Boston*; Lynne-Marie Reveliotis, *LMR Enterprises LLC, Bridgewater*; Catherine A. Thornton, *Litigation Paralegal, Sugarman, Rogers, Barshak & Cohen, PC, Boston*; Paul Tuttle, Esq., *Revere*

## Materials

The materials for this program include faculty-prepared submissions that supplement the agenda.

## Dates & Locations

### BOSTON

Tuesday, June 20, 2017  
9:30 am–4:00 pm

MCLE Conference Center,  
10 Winter Place, via Winter Street  
*Program Number: 2170465P01*

### LIVE WEBCAST

Tuesday, June 20, 2017  
9:30 am–4:00 pm

Register at [www.mcle.org](http://www.mcle.org)  
*Program Number: 2170465WBC*

### RECORDED WEBCAST

Wednesday, July 5, 2017  
9:30 am–4:00 pm

Register at [www.mcle.org](http://www.mcle.org)  
*Program Number: 2170465RBC*

## Tuition *(includes written materials)*

- \$175
- \$157.50 MCLE Sponsor Members

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For course agendas, hours, fees, and discounts, please refer to the respective seminar pages. The fee includes all written materials unless otherwise noted, program instruction, and refreshment breaks. Lunch may be enjoyed on your own.


To reserve seating and written materials, please register in advance of the program.

Upon registration, MCLE will e-mail a confirmation. Please check in with the registrar on the day of the program.

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We accept cash, checks, MasterCard, Visa, American Express, and Discover.

## Need special assistance?

If you are a person with a disability or special needs, please let us know in advance so that we can arrange to make your visit as convenient and comfortable as possible. Call Pam Chapin at 617-896-1238 to make arrangements. For your convenience, MCLE also offers closed captioning  and transcripts of all recorded webcast programs, available to you online two weeks after the program date.

## Mandatory CLE credits

Record of attendance is kept and transmitted upon request to any jurisdiction having mandatory continuing education. MCLE is an accredited sponsor of continuing legal education for Rhode Island and our programs are regularly approved by Maine, New Hampshire, Pennsylvania, New York, Vermont, and other jurisdictions.

And, now, depending on the jurisdiction, lawyers can satisfy their mandatory CLE requirements online with MCLE's live webcasts, which include periodic attendance prompts and the opportunity to forward written questions to the faculty during the program, fill out an evaluation form and receive a certificate of attendance.

## If your plans change

If you're unable to attend a program you've registered for, you will receive an email notification shortly after about how to access the program on demand via webcast and/or downloadable mp3 file, including the written materials in electronic form, in full satisfaction of the tuition paid. If you prefer a refund, let us know by the end of the business day prior to the program and we'll refund your tuition after deducting a \$25 processing fee. Note that limited enrollment programs are an exception, cancellation of which require two weeks notice and are subject to a \$45 processing fee.

## Attorney scholarships

Attorneys with financial need who certify that they are unable to attend a program without financial aid may request a partial tuition scholarship in confidence by writing or emailing [scholarships@mcle.org](mailto:scholarships@mcle.org) at least two weeks in advance of the program.

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  - 11-25 . . . . . 500
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